

**XIII INTERNATIONAL CHOIR FESTIVAL "ORLANDO DI LASSO"
Rome and the Vatican City (Italy)
February 25th - 28th, 2010**

REGISTRATION FORM

Please send in before October 15th, 2009:

**to: "Festival Secretariat Orlando Di Lasso"
c/o Courtial International s.r.l. - Via Paolo VI, 29 – 00193 Rome/Italy
Ph: +39 06 6889951/ +39 06 68899528 - Fax: +39 06 68308568
e-mail: info@courtial-international.it**

**Our choir would like to participate in the
XIII "Orlando di Lasso" International Choir Festival**

Choir's name _____

No. _____ choir members (singers + conductor) and No. _____ accompanying people /bus driver

Contact Person (Family Name/First Name) _____

Street _____ **No.** _____

Zip _____ **City** _____ **Country** _____

Phone: _____ **Fax** _____

Email _____

Choir Director (Family Name/First Name) _____

Phone: _____ **Fax** _____

Email _____

1. PARTICIPATION FEE

PROGRAM "A"	
The price includes the accommodation (3 nights) in simple hotels or/and religious guest houses located in different parts of Rome according to availability at the moment of the choir request, on bed & continental breakfast basis, local guide for half day city tour on Feb 27 th morning, dinner on Feb 27 th (3 course menu, drinks not included) and the organization/participation in all the events of the Festival.	
Participation fee per person (for choir members)	€ 195,00 in multiple rooms € 210,00 in double room € 270,00 in single room
Participation fee per person including bus drivers (for accompanying people)	€ 175,00 in multiple rooms € 190,00 in double room € 250,00 in single room

PROGRAM "B"	
The price includes dinner on Feb 27 th (3 course menu drinks not included) and the organization/participation in all the events of the Festival (no other services are included in this package).	
Participation fee per choir members + conductor (price per person)	€ 100,00
Participation fee per accompanying people including bus drivers (price per person)	€ 40,00

PROGRAM "C"	
The package price includes the organization / participation in all events of the Festival (No hotel accommodation is included in this price).	
Choir member and conductor (price per person)	€ 50,00
Accompanying persons including bus drivers (price per person)	No fees

ROOM RESERVATION

PROGRAM CHOSEN: _____

ONLY FOR PROGRAM “A”:

Choir members: _____ in Single rooms: _____
in Double rooms: _____
in Multiple rooms: _____

Accompanying persons: _____ in Single rooms: _____
(including bus drivers) in Double rooms: _____
in Multiple rooms: _____

Total number of rooms: Single rooms: _____
Double rooms: _____
Multiple rooms: _____

PROGRAMS “B” or “C”:

Number of participants: Choir members _____
Accompanying persons (including bus drivers) _____

The package price does NOT include the travelling costs, the transfers to the places of the events during the Festival and any other service not clearly mentioned in the program above. On request, the organizer will readily help you to book the extra tourist services (see below).

2. EXTRA SERVICES (NOT INCLUDED IN THE PARTICIPATION FEE)

TRASFERS BY PRIVATE BUSESSES

TRANSFER	BUS 24 SEATS	BUS 50 SEATS
One-way transfer from the airport Rome to the hotel/ religious house (max. 2 hours)	€ 195,00 day-time € 235,00 night-time	€ 225,00 day-time € 270,00 night-time
One-way transfer between hotel / religious house and other sites within the city (max. 2 hours)	€ 155,00 day-time € 190,00 night-time	€ 170,00 day-time € 205,00 night-time
Bus fees	Depending on each specific services, from € 30,00 per bus	Depending on each specific services, from € 30,00 per bus

MEALS

Half board supplement (1 meal per day for 3 days) 3 course menu drinks not included	€ 80,00 per person (at the hotel or nearby restaurants)
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*** day-time = 08:00 am till 07:00 pm
*** night-time = 07:00 pm till 08:00 am

On request the organizer can provide the following extra services:

- accommodation in 3/4/5 star hotels
- transfers by private bus (from/to airports, other cities, and so on)
- visits to various sites by private bus and with local guide
- excursions to various sites located in the surroundings of Rome by private bus and local guide
- dinners and lunches
- extension of the stay Italy

We want to underline that bus transfers (to reach the various parts of Rome as mentioned in the program) are not provided by the organizer. Choirs can use the public means of transportation or book private bus transfers (to be paid in addition to the participation fee). Especially for the return transfer to the hotel after the farewell dinner, we strongly suggest that you book a private bus transfer since the dinner may last till late at night, when public means of transportation are not running anymore.

3. CONDITIONS OF PARTICIPATION

PROGRAM "A":

Payments

A no refundable deposit of 30% of the total amount of the participation fee for choir members and accompanying people is to be paid at the moment of the registration, **by October 15th, 2009** latest. The rest of the participation fees is to be paid until **January 07th, 2010**.

Cancellation fees

In case of cancellation made between the 15st of October 2009 and the 07th of January 2010, only the no refundable deposit of 30% will be charged as cancellation fee. In case of cancellation made from the 08th of January 2010, an additional cancellation fee will be charged and the amount will depend on the moment in which the cancellation is made.

PROGRAM "B":

Payments

The total amount of the participation fee is to be paid **by October 15th, 2009** the latest.

Cancellations fees

In case of cancellation made after the 16st of October, 2009, the total amount already paid will be charged as cancellation fee.

PROGRAM "C":

Payments

The total amount of the participation fee for each choir member, the conductor and the accompanying people has to be paid at the moment of the registration, by **October 15th, 2009** latest.

Cancellation fees

In case of cancellations made after the 15th of October 2009, the total amount payed will be charged as fees.

REFUNDS

Payments will **only** be refunded (for all programs) in case the choir is not accepted in the competition by the artistic direction. Should the choir decide not to participate or should not be able for any reason to travel and join the competition after the payment is done, cancellation fees as above indicated will be charged.

All fees will have to be paid by means of:

- **bank transfer without costs for the addressee to the following account:**

Holder of the account: Courtial International s.r.l.

Bank: Deutsche Bank – Agenzia A di Roma

Italian bank coordinates: **ABI** = 03104 **CAB** = 03201 **account number** = 000000171278

International bank coordinates: **IBAN** IT88J0310403201000000171278 **SWIFT (BIC)** DEUTITM1581

We acknowledge the registration and participation conditions and enclose the following documentation:

- short biography of the choir and the choirmaster in English (max 1 page, word file);
- a photo of the choir (JPEG format);
- recording of the choir (possibly by Mp3 file);
- name list with birthdays of all participants (singers and accompanying people) for the hotel reservation;
- copy of the bank transfer;

The organizer reserves the right to make any change required for technical reasons.

P.S. If the minimum number of participants has not been reached within the subscription deadline, the competition may be transformed into a choir festival. The choirs that have subscribed will be entitled to take part in the choir festival, i.e. perform in all the concerts, parades, and other performances scheduled, or to obtain the refund of the deposit.

Name and Surname (legible) _____

Position within the choir _____ (president, choir director, secretary, accountant, other)

Place _____ Date _____

Signature (legible) _____

IMPORTANT!!

**PLEASE SEND BACK THE CORRECTLY FILL OUT REGISTRATION FORM
(ALL PAGES) BY FAX AT THE NUMBER 0039 06 68308568
AS WELL AS BY NORMAL MAIL (ORIGINAL COPY)**