

**XIII INTERNATIONAL CHOIR FESTIVAL "ORLANDO DI LASSO"
Rome and the Vatican City (Italy)
February 24th - 27th, 2011**

REGISTRATION FORM

Please send in before October 15th, 2010:

**to: "Festival Secretariat Orlando Di Lasso"
c/o Courtial International s.r.l. - Via Paolo VI, 29 – 00193 Rome/Italy
Ph: +39 06 6889951/ +39 06 68899528 - Fax: +39 06 68308568
e-mail: info@courtial-international.it**

**Our choir would like to participate in the
XIII "Orlando di Lasso" International Choir Festival**

Choir's name _____

No. _____ **choir members (singers + conductor) and No.** _____ **accompanying people /bus driver**

Contact Person (Family Name/First Name) _____

Street _____ **No.** _____

Zip _____ **City** _____ **Country** _____

Phone: _____ **Fax** _____

Email _____

Choir Director (Family Name/First Name) _____

Phone: _____ **Fax** _____

Email _____

1. PARTICIPATION FEE

PROGRAM "A"	
The price includes the accommodation (3 nights) in simple hotels or/and religious guest houses located in different parts of Rome according to availability at the moment of the choir request, on bed & continental breakfast basis, local guide for half day city tour on Feb 26 th morning, dinner on Feb 26 th (3 course menu, drinks not included) and the organization/participation in all the events of the Festival.	
Participation fee per person (for choir members + conductor)	€ 215,00 in multiple rooms € 230,00 in double room € 290,00 in single room
Participation fee per person including bus drivers (for accompanying people)	€ 195,00 in multiple rooms € 210,00 in double room € 270,00 in single room

PROGRAM "B"	
The price includes dinner on Feb 26 th (3 course menu, drinks not included) and the organization/participation in all the events of the Festival (no other services are included in this package).	
Participation fee per choir members + conductor (price per person)	€ 100,00
Participation fee per accompanying people including bus drivers (price per person)	€ 40,00

PROGRAM "C"	
The package price includes the organization/participation in all events of the Festival (no other services are included in this package).	
Choir member and conductor (price per person)	€ 50,00
Accompanying persons including bus drivers	No fees

ROOM RESERVATION

PROGRAM CHOSEN: _____

ONLY FOR PROGRAM "A":

Choir members: _____

in Single rooms: _____

in Double rooms: _____

in Multiple rooms: _____

Accompanying persons: _____
(including bus drivers)

in Single rooms: _____

in Double rooms: _____

in Multiple rooms: _____

Total number of rooms:

Single rooms: _____

Double rooms: _____

Multiple rooms: _____

PROGRAMS "B" or "C":

Number of participants:

Choir members _____

Accompanying persons (including bus drivers) _____

The package price does NOT include the travelling costs, the transfers to the places of the events during the Festival and any other service not clearly mentioned in the program above.

On request, the organizer will readily help you to book the extra tourist services (see below).

- transfers by private busses
- accommodation in 3/4/5 star hotels
- transfers by private bus (from/to airports, other cities, and so on)
- visits to various sites by private bus and with local guide
- excursions to various sites located in the surroundings of Rome by private bus and local guide
- dinners and lunches
- extension of the stay Italy

We want to underline that bus transfers to reach the various parts of Rome as mentioned in the program are not provided by the organizer. Choirs can use the public means of transportation or book private bus transfers (to be paid in addition to the participation fee). Especially for the return transfer to the hotel after the farewell dinner, we strongly suggest that you book a private bus transfer since the dinner may last till late at night, when public means of transportation are not running anymore.

2. CONDITIONS OF PARTICIPATION

PROGRAM "A":

Payments

A no refundable deposit of 30% of the total amount of the participation fee for choir members and accompanying people is to be paid at the moment of the registration, the **15th of October 2010** latest. The rest of the participation fees is to be paid until the **07th of January 2011**.

Cancellation fees

In case of cancellation made between the **15th of October 2010** and the **07th of January 2011**, only the no refundable deposit of 30% will be charged as cancellation fee.

In case of cancellation made from the **08th of January 2011**, an additional cancellation fee will be charged and the amount will depend on the moment in which the cancellation is made.

PROGRAM "B":

Payments

The total amount of the participation fee is to be paid the **15th of October 2010** the latest.

Cancellations fees

In case of cancellation made after the **16th of October 2010**, the total amount already paid will be charged as cancellation fee.

PROGRAM "C":

Payments

The total amount of the participation fee for each choir member, the conductor and the accompanying people has to be paid at the moment of the registration, by **15th of October 2010** latest.

Cancellation fees

In case of cancellations made after the **16th of October 2010**, the total amount already paid will be charged as cancellation fee.

REFUNDS

Payments will only be refunded (for all programs) in case the choir is not accepted in the competition by the artistic direction. Should the choir decide not to participate or should not be able for any reason to travel and join the competition after the payment is done, cancellation fees as above indicated will be charged.

All fees will have to be paid by means of: bank transfer without costs for the addressee to the following account:

Holder of the account: Courtial International s.r.l.

Bank: Deutsche Bank – Agenzia A di Roma

Italian bank coordinates: **ABI = 03104 CAB = 03201 account number = 000000171278**

International bank coordinates:

IBAN IT88J0310403201000000171278

SWIFT (BIC) DEUTITM1581

We acknowledge the registration and participation conditions and enclose the following documentation:

- short biography of the choir and the choirmaster in English (max 1 page, word file);
- a photo of the choir (JPEG format);
- recording of the choir (possibly by Mp3 file);
- name list with birthdays of all participants for the hotel reservation;
- copy of the bank transfer;

The organizer reserves the right to make any change required for technical reasons.

P.S. If the minimum number of participants has not been reached within the subscription deadline, the competition may be transformed into a choir festival. The choirs that have subscribed will be entitled to take part in the choir festival, i.e. perform in all the concerts, parades, and other performances scheduled, or to obtain the refund of the deposit.

Name and Surname (legible) _____

Position within the choir _____ (president, choir director, secretary, accountant, other)

Place _____ Date _____

Signature (legible) _____

IMPORTANT!!

**PLEASE SEND BACK THE CORRECTLY FILL OUT REGISTRATION FORM
(ALL PAGES) BY FAX AT THE NUMBER 0039 06 68308568
AS WELL AS BY NORMAL MAIL (ORIGINAL COPY)**